

**Special Meeting Minutes
Incentive Evaluation Commission
May 19, 2016
Oklahoma State Capitol
Rm. 419-C, 2:00 p.m.
Oklahoma City, Oklahoma**

A meeting notice was filed with the secretary of state and agenda posted in accordance with the Open Meeting Act.

MEMBERS PRESENT: Ron Brown, Layperson
Jim Denton, Auditor of Private Firm
Carlos Johnson, Certified Public Accountant
Cynthia Rogers, Economist
Lyle Roggow, President of the OK Professional Economic
Development Council
Commissioner Cash, Ex Officio; Non-voting
Secretary Snodgrass, Ex Officio; Non-voting

MEMBERS ABSENT: Secretary Doerflinger, Ex Officio; Non-voting

STAFF/GUESTS: John Estus, OMES Public Information Officer
Beverly Hicks, OMES Recording Secretary
David Blatt, Director, OK Policy Institute
Mark Lash, Oklahoma Watch
Jon Chiappe, Commerce Department
Alisha Davidson, CSMIC
Sydney Hill, GAP Consulting
Lisa Haws, Tax Commission
Andrew Messer, OK State Treasurer
Jeremy Stoner, OK Finance Authority
Nicole Boyles, OEDC
Janna Kinscherre, Chickasaw Nation Ind.
Keith O. Bridges, EDC, Lawton, OK
Michael Davis, OK Finance Authority
Kalen Taylor, Pro Tempore's Office
Michael Howard, OMES
Elizabeth Osburn, Tulsa Regional Chamber
Jacob Charries, OMES

1. Call to order and establish a quorum. [Lyle Roggow, chairman]

The meeting was called to order by Chairman Roggow at 2:06 p.m. A roll call was taken and a quorum was established. He was advised that notice of the meeting was given and an agenda posted in accordance with the Open Meeting Act.

2. Approval of minutes from the April 19, 2016, meeting. [Lyle Roggow]

The meeting minutes were amended to reflect the changes that Mr. Johnson and Mr. Denton pointed out.

Mr. Johnson moved to approve the minutes as amended. Mr. Brown seconded the motion; the motion passed and the following votes were recorded:

Ron Brown, aye; Jim Denton, aye; Carlos Johnson, aye; Dr. Cynthia Rogers, aye; Lyle Roggow, aye.

3. Discussion and Possible action to appoint Commission members to a Vendor Subcommittee. [Lyle Roggow]

Mr. Denton moved to approve Mr. Brown and Dr. Rogers as the appointed members. Mr. Johnson seconded the motion; the motion passed and the following votes were recorded:

Ron Brown, aye; Jim Denton, aye; Carlos Johnson, aye; Dr. Cynthia Rogers, aye; Lyle Roggow, aye.

4. Discussion and possible action to appoint Commission members to a Schedule Subcommittee. [Lyle Roggow]

Mr. Denton moved to approve Mr. Roggow and Mr. Johnson as the appointed members. Mr. Brown seconded the motion; the motion passed and the following votes were recorded:

Ron Brown, aye; Jim Denton, aye; Carlos Johnson, aye; Dr. Cynthia Rogers, aye; Lyle Roggow, aye.

5. Discussion and possible action to appoint Commission members to a Criteria Subcommittee. [Lyle Roggow]

Mr. Brown moved to approve Dr. Rogers and Mr. Denton as the appointed members. Mr. Johnson seconded the motion; the motion passed and the following votes were recorded:

Ron Brown, aye; Jim Denton, aye; Carlos Johnson, aye; Dr. Cynthia Rogers, aye; Lyle Roggow, aye.

6. Discussion and possible action to authorize the Office of Management and Enterprise Services to award a contract to the highest-scoring respondent to the request for proposals for an evaluator to assist the Commission in evaluating economic incentives. [Lyle Roggow]

Mr. Brown made a motion to accept the recommendation of the evaluation staff that has looked at the Request for Proposals (RFP's). Mr. Rogers seconded the motion; the motion passed and the following votes were recorded:

Ron Brown, aye; Jim Denton, aye; Carlos Johnson, aye; Dr. Cynthia Rogers, aye; Lyle Roggow, aye.

7. Discussion and possible action on incentive evaluation schedule. [Lyle Roggow]

No action was taken. Chairman Roggow asked the Commission to look at having a meeting in June.

8. Adjourn. [Lyle Roggow]

There being no further business, Mr. Brown made the motion to adjourn. Mr. Johnson seconded the motion. Seeing no opposition, the meeting adjourned at 2:44 p.m.