

**Incentive Evaluation Commission (IEC)**  
**Public Hearing – 10:00 a.m.**  
**November 1, 2018 – CR 419-C**

**YEAR THREE INCENTIVES**

**GUIDELINES FOR SUBMITTING REQUEST TO BE PLACED ON THE  
COMMISSION AGENDA**

While submission of written commentary is preferred, the Commission will provide an opportunity for oral presentation. Oral presentations are subject to the following guidelines:

Process for submitting request for oral presentation:

1. IEC meeting will be held on Thursday, November 1 at 10:00 a.m.
2. All requests (speaking or written documentation) must be received no later than 48 hours prior to the meeting (by 10:00 a.m. on Tuesday, October 30, 2018) to IEC.
3. Go to <http://iec.ok.gov/>
4. Open evaluations tab and select “Schedule”
5. Each incentive has a location to “Submit Feedback”
6. Provide Your Name
7. Provide Your email address
8. In the “Message” area, let us know if you wish to speak. Otherwise, provide written detail about the incentive including the page number of the report, issue and or information that may need consideration.
9. It is strongly encouraged that individuals should provide written comments to the IEC Commissioners, Staff and PFM Group. Written comments will assist in expediting the process of incorporating acceptable changes into the Final Report.
10. Members of public can also email [Beverly.Hicks@omes.ok.gov](mailto:Beverly.Hicks@omes.ok.gov) directly if they wish to speak at the meeting. Include name and topic.

Speaking:

All Speakers, with the exception of Commission members, will be subject to the following Guidelines:

1. Only one speaker per organization allowed;
2. Speakers must identify themselves and state with whom they are represent;
3. Comments must relate to the agenda topic currently under consideration;
4. Comments are limited to three minutes;
5. The Chairman, at the request of any Commissioner, may grant the speaker additional time; and
6. If the Commission poses questions of the speaker, such questions and their answers will not count against the allotted three minutes.